



Kindergarten Assistant

REF 2023RH/FP_PDL/ADM_ASEM 1.02

PLACE OF EMPLOYMENT	<i>The French School in Abu Dhabi, Lycee Louis Massignon, a school managed directly by the Agency for French Teaching Abroad (AEFE), with 1770 students from KG1 to Grade 12.</i>
WORK ENVIRONMENT	<ul style="list-style-type: none"> ● A multilingual, connected and civic-minded school! ● Take advantage of the attractive reception and working conditions
NATURE OF THE JOB	Kindergarten assistant to the class teacher
DIRECT MANAGER	Primary school headmaster/ headmistress
TASKS	Assisting the teacher in the material preparation of the class
MAIN ACTIVITIES	<ul style="list-style-type: none"> ● Ensuring the hygiene, well-being and safety of the children ● Participating, if necessary, in consultations with the teaching team ● Ensuring the supervision of pupils during lunch and nap time
SPECIFICITIES AND CONSTRAINTS OF THE POSITION	<p>Technical environment that requires a strong capacity for adaptation and anticipation, a sense of perspective, calm and patience, rigor and organization.</p> <p>A recognized professional, open to the cultures of the world, the candidate must be highly adaptable and must be prepared to work in a demanding multicultural environment. She should have strong interpersonal skills. The assistant shall:</p> <ul style="list-style-type: none"> ● be able to cope with peaks in activity and be accountable, ● have experience with young children, ● have a strong sense of responsibility and teamwork.
QUALIFICATIONS	<ul style="list-style-type: none"> ● Must be holder of High School Certificate at least, ● Minimum 2 years' experience in the position, ● Knowledge of the French education system is essential, ● Proficiency in the two languages used in the school: French and English ● Ability to work in a team and to adapt to a multicultural environment
REQUIRED DOCUMENTS	<ul style="list-style-type: none"> ● CV in French and English ● 1 passport-sized photo (with white background) ● Cover letter ● Work Experience certificates ● Certified copies of the diplomas and transcripts ● Copy of the passport ● Copy of resident visa if available
REMUNERATION	The remuneration shall consist of salary net of tax and other bonuses.



**LYCÉE LOUIS
MASSIGNON**

ÉTABLISSEMENT
EN GESTION DIRECTE



aefe

Agence pour
l'enseignement français
à l'étranger

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ADDITIONAL INFORMATION	<ul style="list-style-type: none">● Vacancy to be filled at the beginning of the academic year 2023● Full time job.● Complete application package with all the required documents listed above, shall be submitted online on: https://llm.education.
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