

Students Supervisor Local Contract

REF 2023RH/FP_PDL/ADM_AED

PLACE OF EMPLOYMENT	<i>The French School in Abu Dhabi, Lycee Louis Massignon, a school managed directly by the Agency for French Teaching Abroad (AEFE), with 1770 students from KG1 to Grade 12.</i>
WORK ENVIRONMENT	<ul style="list-style-type: none"> • A multilingual, connected and civic-minded school! • Take advantage of the attractive work environment
NATURE OF THE JOB	Students supervisor
DIRECT MANAGER	Dean of Students
TASKS	Ensuring the supervision and safety of students (entry and exit), supervising, recess, study hours, lunch breaks. Contribution to the activities of students' school life (clubs, workshops, activities)
MAIN ACTIVITIES	<ul style="list-style-type: none"> • Welcoming students and listening to them • Teamwork within the Students' School life department • Supervision of students, monitoring of movements and security • Controlling students' absences and lateness • Educational role
SPECIFICITIES AND CONSTRAINTS OF THE POSITION	<p>A recognized professional, open to the diverse cultures represented in the school. The candidate must be highly adaptable and must be prepared to work in a demanding multicultural environment.</p> <p>This position requires</p> <ul style="list-style-type: none"> • teamwork based on seriousness and respect for others • punctuality on working hours and on the different shifts during the day • strict compliance with the duty of confidentiality • rigor and organizational skills <p>He (she) must have strong interpersonal skills and</p> <ul style="list-style-type: none"> • show authority and be able to listen to the students, • be capable of initiative in carrying out the tasks entrusted to them, • have a strong sense of responsibility and teamwork,
QUALIFICATIONS	<ul style="list-style-type: none"> • High School Certificate (Baccalaureate) at least, • Knowledge of the French education system is essential. • Proficiency in the two languages used in the school: French and English • Ability to work in a team and to adapt to a multicultural environment • Professional experience with children.



**LYCÉE LOUIS
MASSIGNON**

ÉTABLISSEMENT
EN GESTION DIRECTE



aefe
Agence pour
l'enseignement français
à l'étranger

Students Supervisor Local Contract

REF 2023RH/FP_PDL/ADM_AED

REQUIRED DOCUMENTS	<ul style="list-style-type: none">● CV in French and English● 1 passport-sized photo (with white background)● Cover letter● Work Experience certificates● Certified copies of diplomas and transcripts● Copy of passport and copy of resident visa if available
REMUNERATION	The remuneration shall consist of salary net of tax and other bonuses.
ADDITIONAL INFORMATION	<ul style="list-style-type: none">● The position is currently vacant or expected to be available as of the start of the academic year 2023.● Full-time/ Part-time position.● Complete application package with all the required documents listed above, shall be submitted online on: https://llm.education.