

# Back to school information School Life Office

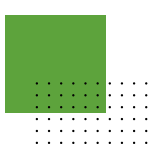
September 12th, 2023



Dear Parents,

At the beginning of this year, we would like to introduce the school life team to you, inform you about our missions and remind you of good practices to ensure together the well-being of your children and smooth communication.

Nicolas Carlier et Astrid Giordano for the school life team



## THE TEAM IS COMPOSED OF 14 PEOPLE

12 students supervisors ("AE")



RIADH ATTAOUI



CAROLINE AMBOLET



SOFIA KHADIR



JULIE POULIGNY



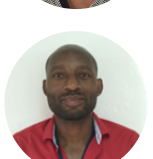
KARINE LAUNAY



FRÉDÉRIC BERTHIER



JULIEN GASPAR



ANTOINE MBIA



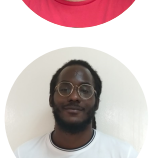
VINCENT DARGON



NADIA SABY



CÉCILE GRONDIN



JONATHAN SEAMAN

## 2 Deans of Students ("CPE")



**NICOLAS CARLIER**



**ASTRID GIORDANO**

- Mr CARLIER is in charge of the levels of 5èmes, 4èmes, 3èmes, 2ndes.
- Mrs GIORDANO is in charge of the levels of 6ème, 1ères, Terminales.

## A FEW RECOMMANDATIONS

If your child **feels stressed** by his first days, we bring to your attention the presence of a **"LISTENING POINT"** in the establishment. Professionals trained in psychological and emotional management of the pupils are at their disposal. Your child can ask the school life team to take an appointment with the listening point.

If the problem **is physical**, he can go to the **infirmary**, which will decide according to his state if a return home (RAD ticket) is necessary or not. **We point out that without this RAD ticket, the student is not authorized to leave the establishment.**

Thus, we remind students **not to call their parents directly** but to **move on to school life office or in the infirmary / at the listening point.**

Before picking up your child **at unusual hours**, the **school life team must have been notified** in advance by email (viescolaire@llm.education) or telephone (discharge to be signed on your arrival at the school life office).

In addition, **calls to parents that may be necessary** (for example in the case of a teacher absent on the last hour of the day's schedule) will only have to be done in the school life office to facilitate the flow of students to the portal and the management of this point. **We thank you for consulting your messages on Pronote as well as the notifications of absences from teachers.**

If the lessons end earlier than the scheduled timetable and **you call on a driver to pick up your child (taxi)**, this same driver will have to pick up the student **at his usual exit point**. It is about responsibility and organization of flows. Thank you by advance to inform your child of this point.

Finally, **schedule adjustments related to an extra-curricular sporting or artistic practice** of high level **must be the subject of a written request** to the deputy headmaster (provisieuradjoint@llm.education) and a management approval.

**The entire school life team is happy to support your children and remains at your disposal throughout the year.**

## Annex : about referring student supervisor

The referring student supervisor works together with the main class teacher in order to best respond to the questions and problems that students may encounter in school life in the school. His mission is to follow the class assigned to him. For example, he has to listen and advise these students in particular. He shares all useful information with the Deans of students and the main class teacher, he also informs the Deans of students of worrying situations. Finally, he establishes end-of-term assessments (students in difficulty, class atmosphere, etc.)

### Class and referring student supervisor 2023-2024

Class	Referring supervisor
6A	Karine LAUNAY
6B	Julien GASPARD
6C	Cécile GRONDIN
6D	Sofia KHADIR
6E	Jonathan SEAMAN
6F	Caroline AMBOLET
5A	Julien GASPARD
5B	Antoine MBIA
5C	Caroline AMBOLET
5D	Julie POULIGNY
5E	Karine LAUNAY
4A	Jonathan SEAMAN
4B	Sofia KHADIR
4C	Ryadh ATTAOUI
4D	Karine LAUNAY
4E	Caroline AMBOLET
3A	Antoine MBIA
3B	Cécile GRONDIN
3C	Sofia KHADIR
3D	Ryadh ATTAOUI
3E	Frédéric BERTHIER

Class	Referring supervisor
2A	Sofia KHADIR
2B	Ryadh ATTAOUI
2C	Cécile GRONDIN
2D	Nadia SABY
1A	Julie POULIGNY
1B	Frédéric BERTHIER
1C	Ryadh ATTAOUI
1D	Nadia SABY
TA	Karine LAUNAY
TB	Vincent DARGON
TC	Frédéric BERTHIER
TD	Julie POULIGNY